



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Awarding Contract for Security Services at the Lodi Station and Lodi Station Parking Structure to Securitas Security Services USA, Inc., of Fresno (Estimated Three-Year Cost: \$198,000)

MEETING DATE: August 1, 2007

PREPARED BY: Public Works Director

RECOMMENDED ACTION: Adopt a resolution awarding the contract for security services for the Lodi Station and Lodi Station Parking Structure to Securitas Security Services USA, Inc., of Fresno.

BACKGROUND INFORMATION: The contract is for security services for the Lodi Station and Lodi Station Parking Structure. Security services are currently provided by Securitas Security Services USA, Inc. The current security contract is at the end of its term and, in accordance with Federal regulations, needs to be re-bid. Currently, the Lodi Station and Lodi Station Parking Structure have security guards on duty 24 hours per day. This contract reduces security services to 7:00 p.m. to 7:00 a.m. on weekdays and 24 hours per day on weekends.

Proposals were received from six firms to provide security services to the City of Lodi. The Transportation Manager reviewed each of the proposals to ensure that they were complete and evaluated the proposals on officer training, reporting and documentation, current properties served, cost, and adherence to the Request for Proposals. In addition, copies of the top two proposals were submitted to the Police Department to review. After concluding the review, staff is recommending awarding the contract to the current provider, Securitas Security Services USA, Inc. (Securitas). Securitas presented the strongest proposal and, as the current provider, will allow for easy transition to the new contract. The previous transition required coordination between City Transit staff, MV Transportation staff, City Facilities Services staff and the Police Department. In addition, Securitas' proposal was \$0.80/hour less than the second-ranked proposal. Securitas' proposed price also included radio services (as required per the RFP) whereas the second-ranked proposal price did not include radios but rather broke that cost out as an additional \$7.50 per week.

These services are paid for from Transit operation funds. As such, all costs incurred are added to Fixed-Route and Dial-A-Ride operating costs and are reflected in cost-per-passenger statistics which are measured against goals assigned by the San Joaquin Council of Governments as a requirement of Transportation Development Act funding. By reducing the hours and the cost, the impact to the operating costs will be reduced. The annual cost of the service (not including overtime on holidays) is \$66,000. This is a reduction of approximately \$45,000 a year from the current contract.

The Request for Proposals was approved by Council on May 16, 2007. The City received the following six proposals (listed in order as ranked by staff) for this project on June 13, 2007:

APPROVED: _____
Blair King, City Manager

| Bidder | Location |
|---------------------------------------|-----------|
| Securitas Security Services USA, Inc. | Fresno |
| Delta Protective Services | Stockton |
| Ace's and Eight's Security Company | Lodi |
| National Security Industries | San Jose |
| Service Pro Security | Fairfield |
| Windwalker Security Patrol, Inc. | Acampo |

FISCAL IMPACT: Without rebidding a new contract, Federal operating funds would be ineligible for use.

FUNDING AVAILABLE: Funding has been included in the Fiscal Year 2007/08 Transit budget.

Kirk Evans, Budget Manager

Richard C. Prima, Jr.
Public Works Director

Prepared by Tiffani M. Fink, Transportation Manager

RCP/TMF/drr

cc: Transportation Manager

RESOLUTION NO. 2007-_____

A RESOLUTION OF THE LODI CITY COUNCIL AWARDING THE
CONTRACT FOR SECURITY SERVICES AT THE LODI STATION
AND THE LODI STATION PARKING STRUCTURE TO
SECURITAS SECURITY SERVICES USA, INC., OF FRESNO

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WHEREAS, Request for Proposals for Security Services at the Lodi Station and the Lodi Station Parking Structure were approved by the City Council on May 16, 2007, and

WHEREAS, Request for Proposals for Security Services at the Lodi Station and the Lodi Station Parking Structure were received and opened June 13, 2007; and

WHEREAS, said Proposals have been evaluated and a report thereof filed with the City Manager; and

WHEREAS, staff recommends award of the contract for the Security Services at the Lodi Station and the Lodi Station Parking Structure be made to Securitas Security Services USA, Inc., of Fresno.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that the award of the contract for the Security Services at the Lodi Station and the Lodi Station Parking Structure be made to Securitas Security Services USA, Inc., of Fresno, in the amount of \$198,000 for three years and that the City Manager is authorized to negotiate up to a two-year extension if cost increases do not exceed 5% per year.

Dated: August 1, 2007

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I hereby certify that Resolution No. 2007-_____ was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 1, 2007, by the following vote:

AYES: COUNCIL MEMBERS –
NOES: COUNCIL MEMBERS -
ABSENT: COUNCIL MEMBERS -
ABSTAIN: COUNCIL MEMBERS –

RANDI JOHL
City Clerk

2007-_____